

White House Academy  
Marshfoot Lane  
Hailsham  
East Sussex  
BN27 2FB

Tel: 01323 841615  
Email: [office@whitehouse-academy.org](mailto:office@whitehouse-academy.org)  
Website: [www.whitehouse-academy.org](http://www.whitehouse-academy.org)

Headteacher: Alun Evans  
Executive Headteacher: Tim Mills

Dear Parents and Carers

### **PARENT GOVERNOR ELECTION: NOMINATIONS**

As you may be aware, the Department for Education (DfE) allow Academy Trusts to establish a Strategic Governing Body that is responsible for two or more academies. The Strategic Governing Body of Phoenix Academy also has the responsibility for White House Academy, part of STEP Academy Trust.

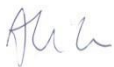
There is currently one vacancy for a Parent Governor to serve on the Strategic Governing Body of Phoenix and White House Academies. We are very keen to encourage parents (or people with parental responsibility) of registered pupils to nominate themselves to fill this place. (Candidates who are elected members of political parties are not eligible due to potential conflicts of interest).

Parent Governors are elected by and from other parents and are vital to our Strategic Governing Body. They share equally with other STEP Governors the responsibility for carrying out the Strategic Governing Body's wide range of responsibilities. STEP Governors do not run the Academy day-to-day, as their role is at the strategic or policy-making level in the Academy.

If you join our Strategic Governing Body, you will serve for a four-year term and you can continue to the end of the four years even if your child/children leave the Academy. Being a STEP Governor does take up time. There are four Strategic Governing Body meetings each year and you will need to set aside time to be able to be an effective STEP Governor; to prepare for meetings, for visiting the Academies, undertaking training, etc.

Any parents/carers interested in being a STEP Governor can collect an Application Pack from the Academy Office and should make an appointment with Alun Evans, Head Teacher to discuss the role.

Yours sincerely,



Headteacher

